

Minutes of Gorham Public Library Trustees' Meeting of November 18, 2014

Present:

Trustees: Gail Wigler, Chair; Rufus Ansley, Treasurer; David Graham, Alternate Trustee

Excused / Unable to Attend: Aaron Gorban

Staff: Elizabeth Thompson, Director

The meeting was called to order by Chair Gail Wigler at 6:00PM.

Rufus Ansley moved to accept the meeting minutes from the Library Trustees' Meeting of October 28, 2014. Gail Wigler seconded the motion. Motion passed unanimously.

Treasurer's Report:

Treasurer Rufus Ansley reported that the Library is scheduled to present its proposed budget to the Selectmen on Monday, November 22, 2014. He recommended that the Trustees appoint one spokesperson to present the budget and follow through. This has been the policy in recent years. A Motion was made by Gail Wigler to appoint Rufus Ansley as spokesperson. This was seconded by David Graham and passed unanimously. Mr. Ansley thanked the Trustees and stated he would report on the meeting and continuing progress on budget issues.

Mr. Ansley presented the monthly Treasurer's Report. There were no questions and the report was accepted.

Mr. Ansley then asked to review some policies which he feels are in need of being updated. As background, he reminded us of some of the differences in policy between the Town and the Library, as the Library policies are set by the Trustees. He proposed changes in Article 9 of the GPL Policy Manual to reflect the benefits of the Library Director and Assistant Director. The first recommendation was to change the sick leave allocation for the Director to 21 days annually. The second was to recommend that the sick leave allocation for the Assistant Director be 16 days annually. The third was to change the wording of the bereavement leave section for both the Director and Assistant Director to "three days per event". This is not so much a change as a clarification.

After discussion, Rufus Ansley made a motion to approve these changes. This was seconded by David Graham. The motion passed unanimously.

The Board discussed the matter of the day after Christmas and it was suggested that we set some policy. After discussion the Board agreed to give the Director and Assistant Director the day off. The Library would be open and managed by staff.

Elizabeth Thompson brought up the issue of computer use. The policy has been to charge a fee for this use. Elizabeth stated that this policy is changing throughout the state and most no longer charge for this. She noted that income from this was minimal. She recommended

this be changed to a “no charge “ policy. The Board agreed. A motion was made by Gail Wigler and seconded by Rufus Ansley. This passed unanimously.

Director’s Report:

Director Elizabeth Thompson reported on a number of items:

- Elizabeth attended the NH Library Trustees Association meeting in Hooksett. She reported that this was excellent. She is serving on the Continuing Education Committee. The committee is discussing certification for non-librarians.
- WMCC in Berlin will soon begin a Librarian program. This will be the only such program in NH.
- The program “Doughboys “ was last night and 18 people attended despite bad weather. She was pleased with the program and the turnout.
- The “1,000 Books Before Kindergarten “ program is going strong.
- Local artist Will O’Brien will be working with six youths between ages 8-17 in a six week art program at the Library.
- She is still waiting for news on the Tillotson reading grant. She will keep us updated.

Other Business:

The annual holiday party is scheduled for December 5th. All are invited to attend.

Next Meeting:

Tuesday, December 23rd at 6:00PM

Treasurer Ansley moved to adjourn. This was seconded by Gail Wigler. The motion passed unanimously and the meeting adjourned at 6:57PM.